

## Parent Notes - November 2009

### **TUITION / FEES and SEMESTER EXAM PASS POLICY** (Important -- Please review)

In order for students to receive an exam pass to sit for semester exams, all tuition payments and late fees due from the August 15<sup>th</sup> payment through and including the November 15<sup>th</sup> payment must be paid, posted and settled (collected) at SMART by November 30, 2009.

Please note: If you make a payment (personal check, web payment, credit card) after November 30<sup>th</sup>, it may not settle before exam passes are given on December 14<sup>th</sup>. If necessary, a cash payment would be accepted in the main office before Thursday, December 10<sup>th</sup>.

Check on-line at [www.parent.smarttuition.com](http://www.parent.smarttuition.com) if you have set up a password or call SMART at 1-888-868-8828 to check on your tuition and late fee balance through November 15<sup>th</sup>.

Any outstanding fees, library fines, mandatory fundraiser raffle returns and all fall sports uniforms/equipment (CC, Golf, Football, Volleyball) must also be turned in before an exam pass is given for semester exams.

All accounts will be reviewed in early December and students will be notified of any outstanding obligations. Exam passes will be distributed on Monday, December 14, 2009.

### **SEMESTER EXAM INFORMATION AND SCHEDULE**

Students must be in full school uniform.

Lunch will be served on Tuesday, but not on the remaining exam days.

If you finish an exam early, you must remain in the classroom.

Students will not be allowed in the halls during an exam period. Please remain in the cafeteria.

All students are required to submit an **exam pass** (replacement cost \$2.00).

One hour and fifteen minute final exams are given in all subjects, except physical education.

Finals are worth 20% of your semester grade and are cumulative over the entire semester.

The exam schedule has been arranged so students will not have more than 2 exams in one day. **Students are required to take their exams according to the schedule below. Attendance is mandatory.**

### **TUESDAY, DECEMBER 15, 2009 \*\*\*Please note that this is a full day of school\*\*\***

PERIOD A                    8:15 A.M. – 9:30 A.M. (EXAM)  
PERIODS B – K            9:41 A.M. – 2:50 P.M. (REGULAR CLASSES)

### **WEDNESDAY, DECEMBER 16, 2009**

PERIOD B                    9:00 A.M. – 10:15 A.M. (EXAM)  
PERIOD C                    10:30 A.M. – 11:45 A.M. (EXAM)

### **THURSDAY, DECEMBER 17, 2009**

PERIOD DE/EF            9:00 A.M. – 10:15 A.M. (EXAM)  
PERIOD FG/GH            10:30 A.M. – 11:45 A.M. (EXAM)

### **FRIDAY, DECEMBER 18, 2009**

PERIOD J                    9:00 A.M. – 10:15 A.M. (EXAM)  
PERIOD K                    10:30 A.M. – 11:45 A.M. (EXAM)

**REMINDER:** The final exam exemption policy applies for full year and one semester only courses. Students in year courses are NOT exempt from first semester finals. This exemption must have individual teacher and administrative approval for the student to qualify. Refer to page 12 of the Student-Parent handbook for more specific information.

### **KNIGHTS BLUE & WHITE CASH RAFFLE -- MANDATORY FUNDRAISER FOR 2009-2010**

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As you are aware we have a mandatory fundraising fee of \$300 per student or \$350 per family (multiple students). On November 5<sup>th</sup>, your student received an envelope containing raffle tickets, parent instructions and due dates. Please ask your student for this envelope if you have not received it. Parents are responsible for buying or selling the raffle tickets and having their student return the stubs and money to the main office by Tuesday, December 8<sup>th</sup>. The drawing for the three cash prizes will be on Saturday, December 12<sup>th</sup>.

**CONSUMER EDUCATION TEST** - *(Please note the calendar date change from Jan. 27<sup>th</sup> to Feb 2<sup>nd</sup>)*

Immediately after school on Tuesday, February 2, 2010, we will administer the Illinois Consumer Education Proficiency Test. Taking and passing the proficiency test will satisfy the Consumer Education graduation requirement, and allow a student to take an elective when they would normally be taking this required course. This test is given once each year, and is available to any student who is not currently enrolled in Consumer Education.

**TEST TOPICS**

Money Management	Consumer Credit	Consumer Services
Taxes	Clothing	The Consumer in the Economy
Insurance	Recreation	The Consumer in the Market Place
Health Care	Transportation	Saving, Investing and Financial Services
Food	Housing	Home, Furnishings, and Equipment

Note that this is a very rigorous test. Statewide, about 7% of the 10,000 students who take the test will receive a passing score. Students who take the test will be told if they scored high enough to pass prior to registration for the 2010-2011 school year.

**Any interested student should register for the exam before December 4, 2009** with Mrs. Field. The cost of the exam is \$5.00. Please contact Mrs. Field if you have any questions.

**KNOW BEFORE YOU GO**

As winter approaches, on rare occasion, school may be closed due to inclement weather. If school is closed, we will activate the new School Reach Parent Contact System which automatically delivers a recorded message. Information will be posted on our website at [www.ichsknights.org](http://www.ichsknights.org) by 6:00 a.m. or you may listen to the radio (720AM, 780AM) or television (2, 5, 7, 9, FOX, CLTV). You may also use the internet at [www.EmergencyClosings.com](http://www.EmergencyClosings.com) to determine if our school is open and to sign up for e-mail notification. **Do not call the school.** Thanks for your cooperation.

**ICHS LETTERMAN JACKETS and KNIGHTS SPIRITWEAR make great Christmas gifts.**

Need a gift idea for Christmas? Is your ICHS student acquiring sport letters and patches with no place to put them? Look no further! Letterman Jackets and Knight Spiritwear make perfect holiday gifts. Knightwear Information and order forms are available on the home page of the website. **Orders needed for Christmas must be received by Wednesday, November 25<sup>th</sup>!**

**NEW FINANCIAL AID FORMS (FACTS)** will be available in the main office after January 1, 2010. Complete this form by mail or on-line by the March 1, 2010 deadline to qualify for DOJ tuition assistance, available scholarships or tuition assistance directly from ICHS for 2010-2011. In order to be considered, all applicants must submit a FACTS Grant and Aid application. **Remember that you must reapply for financial assistance each school year.**

**ICHS KNIGHT OF JEWELS DINNER DANCE AND SILENT AUCTION**

Keep the date open and join us on Saturday, February 20, 2010 for our annual gala fundraiser! Donations for the silent auction are needed. Please see the flyer enclosed in this mailing.